

SHIPPING YOUR VEHICLE TO OR FROM ALASKA

FUEL – US Coast Guard regulations require that gasoline operated vehicles going over water to or from Alaska, Hawaii or overseas locations shall be tendered with less than 1/4 tank of fuel. If there is more fuel, it is likely that the fuel tank will be drained. This will be done at your expense.

VEHICLE REGISTRATION and INSURANCE PAPERS – These documents <u>must</u> be in the vehicle. It is suggested a copy be kept on your person, also.

SHIPPING – When you ship your vehicle, you should receive a receipt for your vehicle. The receipt serves three purposes:

- The receipt is proof that you tendered the vehicle to the carrier and the carrier is responsible for the vehicle.
- The receipt contains an inspection of the condition of the vehicle at the time of shipping. The inspection should be complete. All non-factory accessories and personal effects should be listed on the report. The inspection is the prima-facie proof of the condition of the vehicle at the time of shipment.
- The receipt contains the shipping instructions and should contain, at a minimum, the name of the person receiving the vehicle at the destination, the destination city and state and a contact phone number.

HOUSEHOLD GOODS and PERSONAL EFFECTS – Whenever a vehicle is on the transport truck or ship or inside storage, the keys <u>must</u> remain in the ignition, and the doors remain unlocked. All compartments of the vehicle must be accessible while in transit. Therefore, personal effects can not be shipped within your auto. Speak with your move coordinator for options in moving items you were thinking about moving in your auto.

DELIVERY - You should have the origin inspection receipt when the vehicle is received at the destination. At the time of delivery, please inspect the vehicle thoroughly. Then you should sign the receipt of the vehicle. In the event there are problems with the vehicle, it <u>must</u> be noted on the delivery receipt at the time of delivery. The notation must be specific, by panel and part of the vehicle and severity. The delivery receipt is the prima-facie evidence of the condition of the vehicle at the destination. If the specific problem is not noted on the delivery receipt, a claim will most likely not be honored. You are not obligated to take receipt of a vehicle during the hours of darkness. It is the vehicle owner's responsibility to see that the person receiving the vehicle is competent to inspect and receive on behalf of the owner. If no one is available to sign receipt for the vehicle, e.g. at airport parking, the driver will conduct a delivery inspection and that inspection will constitute the evidence of condition of the vehicle at destination. All damages discovered after delivery is the responsibility of the consignee.